

Office Use Only:

Notes:

Reg _____ Tuition _____
Sch _____

DVD _____ Pd _____
T-sh _____ Pd _____

Comp _____
Pro Ad _____ Pd _____



Rougarou Theatre Troupe Lil Rou's

Summer Camp 2020

(Tues.) May 19th* – June 21th

Mon – Fri 10:00am - 3:00pm

* Evening rehearsals first week 5/19 - 5/22



Disney's *Annie, Jr.* Ages 7 through 14 years old

(we reserve the right to place student(s) in camp/group as we see appropriate)

PLEASE KEEP THE FOLLOWING INFORMATION PAGES FOR REFERENCE

This packet contains all forms to complete and return, and general information that you need to know about *Rougarou*. Please be sure to fill out the forms completely and return all items and the **non-refundable \$75.00 registration fee during auditions scheduled on Saturday April 11th, 2019** (see 'dates to remember' for audition information) or mail in advance to:

**Bayou Playhouse
ATTN: Rougarou Summer Program
PO Box 665
Lockport, LA 70374**

If all completed forms and payment information have not been received by this date, we will not be able to confirm your child's acceptance into the program.

Please note: The Playhouse does not operate under normal business hours, so please mail your completed forms (P.O. Box 665, Lockport LA 70374) or bring with you and your child to auditions on the date mentioned above. **Do not drop them off or mail to the physical address of the theatre.**

STAFF CONTACT INFORMATION

- Questions pertaining to the registration, registration costs, payment options and fees, ticket reservations, or comp tickets please contact:

Cindy Griffin, Bayou Playhouse Artistic Executive Director
info@bayouplayhouse.com or 1-888-992-2968 ext. 2

- Questions or concerns about your child's schedule, costumes, day-to-day issues at the camp, you may contact:

Camille Griffin, Rougarou Program Director
camille@bayouplayhouse.com or 985-709-1885

PLEASE NOTE: There is a **MANDATORY** NEW Parent Information Session (approx. 30 minutes) **at the Playhouse on Tuesday, May 21 at 4:30 pm.**

If you cannot attend, please send someone who can attend in your place and relay information back to you.

PROGRAM LOCATION

All classes are held at the BAYOU PLAYHOUSE.

Bayou Playhouse
101 Main Street
Lockport, LA 70374

GENERAL POLICIES

In order to make sure everyone has fun in a safe and comfortable environment, the following policies apply to all students and will be strictly upheld. Disregarding these policies may lead to expulsion from the program and forfeiture of tuition.

- Please arrive on time each day
- Pay attention and be respectful of the requests of all staff members, volunteers, and parents at all times
- No swearing, violent behavior, disrespectful, bullying treatment of others allowed.
- No exploring. Please do not leave the theatre/classroom premises without supervision
- No littering. Please keep the surroundings clean
- If you are not directly involved in the rehearsal or exercise, please sit quietly and observe- you may need to know the techniques or scenes that are being rehearsed!
- No inappropriate displays of affection
- Please do not go anywhere with anyone (even a parent!) without first alerting a staff member or instructor
- If someone is treating you with disrespect, please tell an instructor as soon as possible

BEHAVIOR/ CLASSROOM POLICIES FORM

- Classroom doors will open no earlier than 30 minutes before class time, and remain open no later than 10 minutes after class time. Parents must pick up child at the end of the class day.
- As per the instructor's judgment, Bayou Playhouse reserves the **right to cancel enrollment of any student who consistently disrupts classes, bullies other students, does not listen to instruction, on-stage insubordination, or any other unacceptable behaviors that does not support a "family-like" atmosphere.** . Tuition reimbursement will not be granted in such instances.
- Instructors may/may not keep daily behavior sheets on students for parent's perusal for any child who exhibits problematic behavior.

- Please make sure that your child has eaten before class. You may also send your child with a snack(s)/lunch that does NOT need to be heated up. Please make sure all snacks or lunch boxes sent are clearly labeled. **PLEASE NO PEANUT PRODUCTS**
- Please send a bottle of WATER with your child, clearly labeled with your child's name. We will be doing a great deal of physical activity, and hydration is important! We will have additional water available for your child.

ROUGAROU THEATRE TROUPE SUPPLY LIST

Please note: EVERYTHING must be clearly labeled with your child's FIRST and LAST NAME.

- Backpack/tote for supplies
- Folder inside the backpack/tote
- Wide Ruled paper
- Pencil(s)
- Highlighter
- Lunch (please send lunches that do not need to be heated, a refrigerator is available)
- Snack(s), (should not need to be warmed up, refrigerator is available)

PLEASE NO PEANUT PRODUCTS, we have several students with peanut allergies

DROP OFF PROCEDURE (Class will begin at 10:00am)

- 1) ALL PARENTS must walk their child to the building, and **SIGN THEM IN**
- 2) Hand the snack(s) / Lunch to the instructor or assistant
- 3) The parents of our younger campers in are welcome to come into the theatre or classroom and make sure their child is settled
- 4) All cell phones must be placed inside of the space (cell phone lot on wall) provided

PICK UP PROCEDURE (Class will end at 3:00pm)

- 1) Parents may enter the building before the end of class but PLEASE enter through the **DECK DOOR** to avoid additional distractions and enter quietly (we may be trying to wrap up an exercise and a parent's presence can cause a distraction), OR wait in your car or on the back porch until the instructor opens the door and releases the students.
- 2) Once the back porch door is open, please come to the door. We will call children out to meet their parents after class is over. Parents **must SIGN OUT** their child, (showing proper ID until we get to know you / for new students).
- 3) After signing out your child, please make sure they have their backpack, lunch, etc.

WHAT TO WEAR?

Students should wear sneakers and a loose-fitting t-shirt, with comfortable pants that are easy to move in. Pants and shorts should be stretchy fabric; like those you might wear to exercise. JEANS ARE NOT ALLOWED. Please be aware that your child may be working with paint and other item that may stain clothing. **CLOSED shoes only / NO FLIP - FLOPS**

COSTUMES

Parents are responsible for providing costumes and make-up for their child for the performances except for specific costume pieces that may need to be special-ordered. Once the play is cast, the

Costume Coordinator (Camille) will send home information/picture samples on the costume details. You may make the costume yourself, buy the costume, or enlist the help of other parents and/or friends. If you do not already have suitable costume pieces, we recommend going to Goodwill or other used clothing store. We are here, to help so please don't hesitate to ask us for ideas on how to construct your costume.

A NOTE ON CASTING

Here at the *Bayou Playhouse/Rougarou*, your child does not request a specific role in the summer program. We want to make sure that all parents and supporters of each child understand that the staff of *Rougarou* takes casting very seriously. We strive to make sure that all students have interesting and challenging roles in each production. However, this means that not every student will have a "lead" in every play. This is partly because there's a limited amount of large parts in any given production, but also because not every child is ready for the challenges inherent in a lead role.

We always give each student the role that will help them learn the skill that we assess to be their current performance challenge. For some, that might mean working more on physicalizing their character and for others that might mean working on their vocal technique. Others, especially those who are still not quite comfortable onstage, might need to focus more on working within a small ensemble to become more adept at storytelling and to learn to be more comfortable in front of an audience before taking on the added pressure of driving a story forward as a lead role.

Whichever role your child receives; we ask that you trust our assessment of where your child is in his or her creative process. What we do on stage is a very small part of what we do overall in the workshop. Each child receives attention and training and each student is just as important to our staff as any other. Thank you for joining the *Rougarou* family!

SOCIAL MEDIA

We have created a Facebook page specifically for our parents who are in each summer program. Please join the **Rougarou Theatre Troupe / Parents** for news, shared info between parents and open questions. This is not an open page for fans but closed to parents and those directly involved with the summer program. Purging of the page will periodically take place.

Thank you for being a part of the Rougarou Theatre Troupe!

DATES TO REMEMBER (Keep these pages for your reference)

April 11th (SATURDAY/ AUDITION DAY) *****

- Auditions 11:00 – 1:00 pm PLEASE GO TO www.bayouplayhouse.com to register for an audition time slot (be prepared with song of choice, 16 to 32 bars, that will demonstrate your vocal range **and** a 1-minute monologue) each slot is scheduled for 7 minutes.
- Registration (\$75) Fee DUE** / non-refundable

- Scholarship form DUE

April TBA

- Script pick up

May 1st (Friday)

- (*Payment Plan Option*: first payment DUE \$160) mail: P.O. Box 665, Lockport, LA 70374

May 19th – 22nd (Tuesday - Friday) **PM classes First week / 4:30pm – 6:30pm**

- First week of Summer Intensive**
- MANDATORY for NEW Parents** / Parent Meeting 4:30pm
- 19th Tuition DUE \$320.00** (Registration fee of \$75 is not included in Tuition fee)
- 19th Payment Plan Option*: **final** payment DUE \$160
- 19th Both T-Shirt Form & DVD Order Form* DUE
- 19th Programs ads* DUE (with finished graphics) **contact us earlier if you need us to create ad (email info@bayouplayhouse.com) added charge for late submissions**

June 10th (Wednesday)

- Dress Rehearsals** Mandatory!
dress rehearsal during daytime camp hours

June 11th (Thursday)

- Parent Night Performance** (no comps for other show dates)
No day camp - Call Time: 6:00 pm (call time may vary per student)
Show Time: 7:00 pm

June 12th (Friday)

- Performance**
Call Time: 6:00 pm (call time may vary per student)
Show Time: 7:00 pm

June 13th (Saturday)

- Performance (POSSIBLE 2 PERFORMANCES 2:30 & 7:00 – TBA)**
Call Time: 6:00 pm (call time may vary per student)
Show Time: 7:00 pm

June 14th (Sunday)

- Performance**
Call Time: 1:30 pm (call time may vary per student)
Show Time: 2:30 pm

June 18th (Thursday)

- Performance**
Call Time: 6:00 pm (call time may vary per student)
Show Time: 7:00 pm

June 19th (Friday)

- Performance**

Call Time: 6:00 pm (call time may vary per student)
Show Time: 7:00 pm

June 20th (Saturday)

- **Performance (POSSIBLE 2 PERFORMANCES 2:30 & 7:00 – TBA)**
Call Time: 6:00 pm (call times may vary per student)
Show Time: 7:00 pm

June 21st (Sunday)

- **Final Performance**
Call Time: 1:30 pm (call time may vary per student)
Show Time: 2:30 pm

**PLEASE SEPARATE AND RETURN THE
FOLLOWING PAGES**

ROUGAROU Theatre Troupe
Release Forms, 2020

Please print, complete, and return to the Bayou Playhouse Staff

ACKNOWLEDGEMENT OF RECEIPT & UNDERSTANDING OF BEHAVIOR POLICIES

I _____ (print name) agree that these guidelines are to protect students, Bayou Playhouse, *Rougarou* staff and instructors, and the quality of the program.

Child's Name

Parent/Guardian Signature

Date

PHOTO/VIDEO RELEASE FORM

I hereby authorize Bayou Playhouse and *Rougarou* and its designee(s) to photograph and/or video record my child _____ (full name). I further grant them the right to broadcast, exhibit, market, and otherwise distribute the photo/video recordings, either in whole or in part, and either alone or with other products for commercial or noncommercial purposes that Bayou Playhouse and *Rougarou* or its designees in their sole discretion may determine. This grant includes the right to use the photos/video recordings for promoting or publicizing any of the uses.

Parent/Guardian Signature

Date

***PLEASE NOTE: It is MANDATORY that All students are in attendance for the dress rehearsal on:**

**June 10 and ALL performances:
June 11, 12, 13, 14, 18, 19, 20, 21**

If your child cannot attend these dates they may still participate in our program however, they may receive a lesser roll or work in other areas of the show. We will do our very best with scheduling!

CONFLICT FORM

Please list all conflict(s) your child has that may interfere with the *Rougarou* program or performances. Write the conflict(s) and the hours the child will miss, in the given blocks. Send this in along with all other forms. **This information is absolutely CRUCIAL to scheduling what we will learn on each day!**

WEEKDAY CONFLICTS:

Tuesday May 19: _____

Wednesday May 20: _____

Thursday May 21: _____
Friday, May 22: _____
Monday, May 25: _____
Tuesday May 26: _____
Wednesday, May 27: _____
Thursday, May 28: _____
Friday, May 29: _____
Monday, June 1: _____
Tuesday, June 2: _____
Wednesday, June 3: _____
Thursday, June 4: _____
Friday, June 5: _____
Monday, June 8: _____
Tuesday, June 9: _____

June 10, Dress Rehearsal / Mandatory attendance!

Performance dates:

Parent Night / June 11 – 7:00 pm

June 12, 13, 14, 18, 19, 20, 21

If you have conflicts for performance dates we must know before we cast – thank you for any and all information that will assist us for a smooth running show!!

MEDICAL & SAFETY RELEASE FORM

Child's Name: _____

Date of Birth: _____

School currently attending: _____ Current Grade: _____

Mother/Guardian's Name: _____

Place of Employment & wk. phone #: _____

Father/Guardian's Name: _____

Place of Employment & wk. phone #: _____

***It is important that we know your child and what to expect; even if it's being prone to nose bleeds, shyness, fears, concerns, eye sight or hearing loss, rashes, IBS, etc. Please let us know, we truly want to take care of all our

campers. We will not share this information with other campers but this will allow our staff members to assist and be sensitive to their needs***

Please list ALL KNOWN allergies for child below and any special needs:

Please list ANY MEDICATIONS that child is currently taking below:

Child's Physician Name/Practice Name:

Physician's Phone Number: _____

Hospital Affiliation: _____

PARENT/GUARDIAN CONTACT INFORMATION (this is how we will contact you)

Name: _____ Relationship: _____

Cell Phone: _____ Alternate Phone: _____

Email: _____

Address: _____

PERSONS AUTHORIZED TO PICK UP CHILD

Parents, or their authorized representatives, are required to SIGN THEIR CHILD IN & OUT EACH DAY. Please indicate below those persons authorized to do so.

Name: _____ Relationship: _____

Cell Phone: _____ Alternate Phone: _____

.....

Name: _____ Relationship: _____

Cell Phone: _____ Alternate Phone: _____

.....

Name: _____ Relationship: _____

Cell Phone: _____ Alternate Phone: _____

.....

By signing this Release Form, you release the Bayou Playhouse and the instructors, staff, and volunteers of Rougarou from legal responsibility for any accidents that may occur that are outside of our control. This includes, but is not limited to, Acts of God, outside force, and if your child disregards the rules and requests of the staff and instructors.

You also agree to allow the staff and instructors of Rougarou to treat your child for any injuries within the best of their abilities and to contact the child's physician or emergency services if necessary.

(Parent/Guardian Signature)

(Date)

SUMMER 2020 Rougarou Theatre Troupe CAMP TUITION AND FEES

- Tuition** for the Summer program: \$320.00 plus a \$75.00 non-refundable registration fee (total \$395.00)
-
- Tuition is due** with forms no later than **Tuesday, May 19, 2020**
- Please make all checks payable to:** *Bayou Playhouse*

*If you are interested in a scholarship, please contact Cindy Griffin for an application. Awards are based on the Louisiana poverty level and results are notified by email. There are limited scholarships available. If there are more children that qualify for scholarships than there are scholarships funds available, partial scholarships will be awarded.

Even though you may have received a scholarship in the past, you must re-apply each year

PAYMENT PLANS / need based: If you believe that you need for a payment plan, please contact Cindy Griffin as soon as possible at info@bayouplayhouse.com. Total registration **fee is due by May 19, 2020.**

Due to the increase of credit card fees, we are only accepting Checks (made payable to Bayou Playhouse) or Cash (delivered in a sealed envelope with your name and the name of your child marked clearly on outside of the envelope)

Payment installments and dates due are as follows:

Total Due per child \$395.00

\$ 75.00 / On or before, but no later than April 14 (AUDITION) (Registration fee)

\$ 160.00 / On or before, but no later than May 3 (half of Tuition fee)

\$ 160.00 / On or before, but no later than June 4 (second-half of Tuition fee)

Please email info@bayouplayhouse.com if you need additional payments.

T-SHIRT FORM

If you are interested in purchasing t-shirts for you and/or your child please fill out the information below. T-shirts will have the show logo on the front of the shirt.

T-shirts are at no cost for campers! (extra shirts are \$15.00).

Cash or check payment ONLY

Please make check payable to: **Bayou Playhouse**

T-Shirt Order Form due Tuesday, May 19

Child's Name

Qty	Size
<input type="checkbox"/>	Youth Small
<input type="checkbox"/>	Youth Medium
<input type="checkbox"/>	Youth Large
<input type="checkbox"/>	Youth X-Large

- ___ Small
- ___ Medium
- ___ Large
- ___ X-Large
- ___ XX-Large
- ___ XXX-Large

Total Qty: _____

Total Cost (extra shirts only): _____
Student shirts are free

Parent Signature

Date

DVD ORDER FORM

If you are interested in purchasing a professional DVD of this Summer's performance, please fill out the information below. DVD's will be mailed or dropped off, please provide a current mailing address – Thanks!

DVD's are \$35.00

Cash or check payment ONLY
Please make check payable to: **Bayou Playhouse**

DVD Order Form due Tuesday, May 19

Child's Name

Address

Address

I would like _____ DVD's

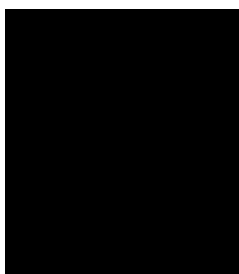
\$35.00 each = \$_____

ROUGAROU THEATRE TROUPE Program!



- ▶ Our show Programs/Marquees will be **SMALLER THIS YEAR**, at 8.5” x 5.5” gloss paper booklet.
- ▶ Programs are going to be similar, but smaller to what you may receive for recitals or senior ads in yearbooks! So, any family member(s) or businesses who want to wish you “Break-a-Leg” or Congratulations - this is the place to do it!! If you’d like to see a sample from last year we have some available.
- ▶ Please email camera ready graphics/ads in JPG format to info@bayouplayhouse.com
- ▶ If you need graphic assistance, send “wording” and photos and we can create an ad for you at our discretion for an **additional \$20 per ad**
- ▶ **MUST RECEIVE AD REQUESTS AND/OR CAMERA READY ADS BY May 19**

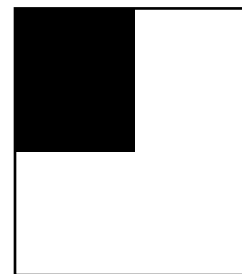
AD SHAPE		PRICE
FULL PAGE	8.5 X 5.5	\$100 (CAMERA READY)
HALF PAGE	4.25 X 5.5	\$50 (CAMERA READY)
QUARTER PAGE	4.25 X 2.75	\$25 (CAMERA READY)



FULL PAGE



HALF PAGE



QUARTER

CANCELLATION POLICY

(We cannot process a form if this section is incomplete)

- If a student cancels before class begins, a refund will be given minus the non-refundable registration fee of \$75.00.
- If the student cancels within 24 hours of attending the first class, 50% tuition will be refunded. 24 hours after the first class, no tuition will be refunded.
- If a student never attends class and fails to inform staff of Rougarou that they are withdrawing from the program; tuition will not be refunded.
- If stop payment is issued to a payment (check) by you or your bank – your child/ student will not be allowed to participate in future camps.

PLEASE SIGN BELOW TO ACKNOWLEDGE RECEIPT & UNDERSTANDING OF CANCELLATION POLICY:

Parent/Guardian Signature

Date

Thank you for trusting us with your precious children!!